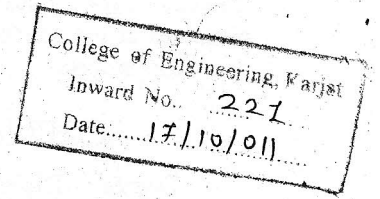


# University of Mumbai



## CIRCULAR:

It is notified for the concerned that the Annual Convocation for the year 2011 for conferment of Degrees and Diplomas as mentioned in Statute 403 when under the then Bombay University Act, 1974, was in force which continuous to be in operation under Section 115 (2) (xii) of the Maharashtra University Act, 1994, will be held in the month of December, 2011.

The students appeared and passed the examinations held up to second half of the year 2006, can apply for Convocation separately as per the practice in existence as per circular No. Cert./Conv./475 of 2007, dated 30<sup>th</sup> May, 2007. These students will be free to apply at any time throughout the year, but the degree will be conferred on them only in the Convocation of that year. However, the applications made after the Convocation is over, then all applications will be treated as an applications for the Post-Convocation.

## THE EXACT DATE OF THE CONVOCATION WILL BE ANNOUNCED LATER.

### APPLICATION FORMS AND PAYMENTS:

The blank Convocation application forms with bank challan will be available at the following Centers.

Bank of Baroda's Extension Counter on the ground floor, Mahatma Jotirao Phule Bhavan, Vidyanagari Campus, Santacruz (East), Mumbai-400 098, between 10.00 a.m. and 2.00 p.m. (1.00 p.m. to 1.30 p.m. Lunch Time) on working days from Monday to Friday (Except holidays) and 10.00 a.m. to 11.00 a.m. on Saturdays (Except holidays, second and fourth Saturdays).

University of Mumbai's Administrative Sub-Centre at Ratnagiri, University of Mumbai, P-61, MIDC, Mirjole, Ratnagiri- 415 639 and at the respective Colleges/recognized Institutions.

The fee and Convocation form duly filled in and signed by the candidate shall be accepted at the above centers.

Candidates residing outside the territorial jurisdiction of the University (i.e., within India or abroad) may obtain the prescribed application form from the Deputy Registrar (F. & A), Accounts Section, Mahatma Jotirao Phule Bhavan (Examination House), Vidyanagari, Santacruz (East), Mumbai-400 098, by sending a self addressed stamped envelope (25 cms x 10 cms) of Rs.6/- (Rupees Six Only) denomination (within India). The prescribed form duly filled in, and accompanied by M.I.C.R. Demand Draft of any Nationalized Bank payable in Mumbai for Rs.370/- (Rupees 200/- being Convocation fee plus Rs 100/- as late fee plus Rs.20/- being the cost of a application form and Rs.50/- postage and packaging charges) drawn in favour of the " Finance and Accounts Officer, University of Mumbai" may be sent to the Deputy Registrar (F. & A.) at the aforesaid address.

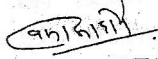
...2....  
FEE WILL NOT BE ACCEPTED BY MEANS OF MONEY ORDER OR  
INDIAN POSTAL ORDER OR CHEQUE.

Candidates are requested to note all the instruction including wearing of academic costumes at the convocation ceremony which are given on the reverse side of the convocation form.

**INSTRUCTION FOR COLLECTION OF CERTIFICATE :**

Degree or Diploma certificates of the candidates, who have passed in First Half 2011 examinations and applied for the ensuing Annual Convocation to be held in December, 2011 shall be issued to them within a period of one month from their respective colleges from where the students had graduated themselves. The degree/ diploma certificates of the students who have passed upto Second half of 2006 examinations, their certificates will be dispatched to them by registered post at the addresses as mentioned in their convocation forms. The degree/diploma certificates of the students who have passed in the process of revaluation and after amendment of the result for various reasons such as RLE, RR etc. will be dispatched to them by registered post at the address as mentioned on their examinations forms.

Mumbai - 400 098.  
8<sup>th</sup> September, 2011.

  
(PROF. VILAS B. SHINDE)  
CONTROLLER OF EXAMINATIONS.

No. Cert./Conv./ 3713 of 2011.

I) Copy forwarded with compliments to the Director/Heads of the University Departments. The Principal, Sir J.J.College of Architecture, Principals/Deans of the affiliated Colleges, Professor-Cum-Director, Institute of Distance And Open Learning, Head of the recognized Post-graduate Institutions and Co-Coordinator, Sub-Center, Ratnagiri, and the Assistant Registrar, Sub-Centre, Ratnagiri, for information and favour of wide publicity to the above Notification.

II) Copy to the :-

A) Director, Central Computing Facilities,

B) The Deputy Registrar (F&A), the Chief Accountant, Assistant Registrar (F&A),

C) All Deputy Registrars/ All Assistant Registrars

D) Executive Secretary to the Hon. Vice-Chancellor.

III) Copy to the Personal Assistants:-

A) The Vice-Chancellor

B) The I/C Registrar

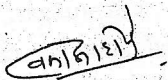
C) The Director, B.C.U.D., University of Mumbai.

D) The Controller of Examinations.

E) The Finance and Accounts Officer.

for information and necessary action.

Mumbai-400 098.  
8<sup>th</sup> September, 2011.

  
(PROF. VILAS B. SHINDE)  
CONTROLLER OF EXAMINATIONS.